

Minimum Technical Competence requirements for Fenestration Surveying

	KNOWLEDGE competence requirements: (Knowledge is evidenced via two online multiple choice knowledge tests – one based around Installation and one on Surveying)	Areas covered:
1	Understand the Building Regulations that have to be considered when carrying out Fenestrations Installation Surveys	In respect of: (domestic replacements windows and doors) <ul style="list-style-type: none"> • Structure • Fire Safety • Resistance to moisture • Conservation of Fuel and Power • Heat producing appliances • Protection from falling • Access to building • Safety Glazing • Ventilation
2	Understand what type of installation/product is permitted and possible	In respect of: <ul style="list-style-type: none"> • Customer requirements • Legislation • Guidelines and Codes of Practice
3	Know what information should be recorded	In respect of: <ul style="list-style-type: none"> • Measurements • Tolerances recorded • Other information that may be required • Importance of accuracy
4	Know the types of additional products that may be required	In respect of: <ul style="list-style-type: none"> • Trickle vents • Restriction devices • Fire resisting glass systems • Safety Glazing • Pet Flaps • Furniture
5	Know the problems that can occur when carrying out surveys and how to deal with them	In respect of: <ul style="list-style-type: none"> • Existing structural conditions • Hidden detail • Obtaining measurements • Inaccurate information or communication • Hazardous materials including asbestos

	PRACTICAL competence requirements: (Practical competence is evidenced through a Professional Discussion with your Assessor based on recently completed Survey reports)	Context:
6	Be able to obtain, record and handle all necessary information to enable effective Specifications to be completed	Obtain and record all necessary information to ensure Specifications can be completed in line with Organisational requirements, in respect of: <ul style="list-style-type: none"> • Accuracy • Clarity • Different types of technical information • Format • Further use Give the customer all necessary information accurately and clearly. Ensure completed surveys are communicated to the appropriate individuals in line with Organisation requirements.